



# Privacy information for employees

**31 January 2022**

This content is correct as at 9am  
Monday 31 January, 2022.

To apply for COVID-19 support from the Ministry of Social Development (MSD) your employer must provide MSD with the following information about you:

- First name
- Last name
- Date of Birth
- Inland Revenue number
- Work full time or part time

Your employer will discuss their application for the subsidy/payment with you and must get consent from you before providing this information in their application. Your consent covers:

- the information about you in your employer's application being provided to MSD, and
- your employer providing MSD with any further information about you required in order for MSD to make decisions about your employer's application, and to audit and review any subsidy that is granted (to your employer or to another applicant) and how any subsidy granted is paid to employees; and
- your employer advising MSD if you end your employment relationship with your employer at a time when your employer is receiving a subsidy with respect to you
- any of this information:
  - being used by MSD to make decisions about your employer's application and to audit and review any subsidy that is granted (to your employer or to another

applicant) and how any subsidy granted is paid to employees, and

- being shared by MSD with Inland Revenue or other agencies (including non-government agencies) to the extent necessary in order for MSD and its auditors to make decisions about your employer's application, and to audit and review any subsidy that is granted (to your employer or to another applicant) and how any subsidy granted is paid to employees, and
- being used by MSD to make decisions about other assistance and entitlements to the extent your employer's application and any subsidy granted is relevant to them (for instance, where your employer's application is relevant to an employee's application for other assistance).
- other agencies (including non-government agencies) providing information about them to MSD and its auditors, to the extent necessary for MSD to make decisions about your employer's application, and to audit and review any subsidy that is granted (to your employer or to another applicant) and how any subsidy granted is paid to employees.

You do not have to give consent to your employer to provide the information, but if you do not, they will not be able to provide the information in their application and MSD will decline their application for payment for you as we will not have enough information to determine whether they are eligible.

No identifiable information about you will be published publicly.

MSD will use the information provided in your employer's application to assess their eligibility to receive COVID-19 subsidies and/or payments.

MSD will use the information for research and reporting purposes.

MSD will not use the information provided about you in your employer's application for any other purpose or for assessing entitlement to any other assistance available from MSD unless required or authorised by law.

Under the Privacy Act 2020 you have the right to request access to all information held about yourself and to request corrections to that information.