

Civilian Amputee Assistance application



MINISTRY OF SOCIAL
DEVELOPMENT
TE MANATŪ WHAKAHIATO ORA

If you're an amputee, or person born without a limb you may be able get help with some of the costs of going to an Artificial Limb Centre.

You can also apply for an attendant's travel, accommodation and meals (but not loss of earnings) if:

- the person traveling to the Limb Centre is a child under 15 years old, or
- the person cannot travel by themselves.

You're responsible for forwarding the payment to the attendant.

What you need to bring

INFORMATION NOTE:
Documents need to be originals, or copies of documents that have been certified as a **true copy** by a Solicitor/Lawyer, Notary Public, Registrar of the Court or Justice of the Peace.

INFORMATION NOTE:
If you've applied before you only need to bring identification you've already given us, like your Community Service Card or driver licence.

If you need payment before your appointment, you need to provide:

- | | |
|---|--------------------------|
| Confirmation of your appointment date and time at the Limb Centre | <input type="checkbox"/> |
| Quotes or estimates for the costs you're paying | <input type="checkbox"/> |
| Confirmation of any loss of earnings from your employer if you don't have sick leave available. | <input type="checkbox"/> |

If you need to be reimbursed, you need to:

- | | |
|---|--------------------------|
| Apply for reimbursement within six months of going to the Limb Centre | <input type="checkbox"/> |
| Provide proof that you went to your appointment at the Limb Centre | <input type="checkbox"/> |
| Provide receipts for your costs | <input type="checkbox"/> |
| Give us confirmation of any loss of earnings from your employer if you don't have sick leave available. | <input type="checkbox"/> |

Proof of who you are:

If you were born in New Zealand, bring one type of official identification that has your full legal name and your date of birth (for example, your birth certificate, passport, driver licence, firearms licence, deed poll).

If you were born overseas, bring proof that you have a right to live in New Zealand (for example, a citizenship certificate, a New Zealand passport, a passport from another country with residence class visa or proof of permanent residence).

If your name has changed, bring your marriage certificate, deed poll, or other proof of the name change.

Two more documents that help to prove who you are (for example, a marriage certificate, bank statement, phone or power account, driver licence).

Proof of your bank account details, such as a bank statement or deposit slip

One of the documents above must be at least two years old.

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Tell us about yourself

If you have received a benefit or extra financial help from us before, write your client number here if you know it. This number can be found on your Community Services Card if you have one.

Client number

 | |

Tell us the names you have been known by

1

What is your full name?

 Mr Mrs Ms Miss Other

First and middle names

Surname or family name

2

Is the name on your birth certificate the same as above?

 No Yes

First and middle names

Surname or family name

3

Have you ever been known by any other name?

 No Yes

1.

2.

4

What name would you like us to call you?

 The name I wrote in Question 1 The name I wrote in Question 2 Other

5

Are you:

 Male Female Gender diverse

6

What date were you born?

Day Month Year



ATTACHMENT FOR Q1:

Bring proof of who you are. What you need to bring is explained on page 1.



HOW TO ANSWER Q3:

For example, have you had married names, English names, changes by deed poll, or aliases?



ATTACHMENT FOR Q3:

Bring your marriage certificate, deed poll, or other proof of any name change.

Tell us how we can contact you

7

Where do you live?

Flat/House number Street name

Suburb

Town/City

HOW TO ANSWER Q7:

If you live in a rural area, flat/house number could include your RAPID number, fire number, emergency services number.

8

Is your mailing address different from where you live?

No Yes

HOW TO ANSWER Q8:

Mailing address can include a PO Box, rural delivery details, or C/O address.

9

How else can we contact you?

Tick the best way for us to first contact you

Home phone	()	
Mobile phone	()	
Other phone	()	

HOW TO ANSWER Q9

Please only give us contact details you would like us to use.

10

Do you agree to get emails from us?

No Yes

I don't have an email address

Reason for appointment

11

Is the loss of limb the result of an accident?

No Yes

12

What is or was your reason for going to an appointment at the Limb Centre?

Limb Centre details

13

What is the name of the Limb Centre that you go to?

14

What date will you or did you go to the Limb Centre?

Day Month Year

Cost details

15

ATTACHMENT FOR Q15:

Please provide quotes or estimates of the costs you will have. If you have more costs after going to the Limb Centre, you can still apply for reimbursement.

For travel by taxi or private vehicle, we will only pay for one person's transport costs.

If you are applying for reimbursement, please provide proof of the costs you have paid.

You are responsible for forwarding the appropriate payment to your attendant (if you have one).

Please provide details of your costs below:

	You	Attendant
Total cost of meals	\$	\$
Total cost of accommodation	\$	\$
Transport: Public transport or taxi	\$	\$
Private car cc rating		cc
Distance travelled in kilometres		km
Actual fuel costs	\$	\$
Air travel	\$	\$
Loss of earnings (not for attendants)	\$	n/a
Total costs you are applying for	\$	\$

Bank account

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ATTACHMENT FOR Q16:

You need to provide proof of your bank account details, such as a bank statement or deposit slip.

What bank account do you want your payments to be paid into?

The account is in the name of:

The account number is:

Bank	Branch	Account number	Suffix
■	■	■	■

Signature

- We make sure we follow the Privacy Act 1993 to do what's right when we use your information. You also have a right to ask to see your personal information, and to ask for it to be corrected if it's wrong. If you want to read our full Privacy Statement, you can find it on our website workandincome.govt.nz – search using the words *Privacy Statement*.
- The information I have provided is true and complete.

Applicant's name (print)

Applicant's signature

Date

Day	Month	Year