

Transitional housing Consent form



MINISTRY OF SOCIAL
DEVELOPMENT
TE MANATŪ WHAKAHIATO ORA

This form asks for your consent:

- to share some information we hold about you with transitional housing providers and Te Tūāpapa Kura Kāinga – Ministry of Housing and Urban Development
- for the information to be shared between these agencies. We do this to make sure you get the right support in a timely way.

If you have a partner, or another household member (not including dependent children), who needs transitional housing they'll need to complete their own consent form.

Sharing your information

We always protect your privacy.

We'll only share your transitional housing information when you give consent, and when the law says we have to.

Providers may ask for further information to support them when they work with you. We'll only share more information if there's a housing-related need, or if you've given consent.

Generally, if you don't consent, we can't help with transitional housing or make a referral. If you're concerned about information that will be shared, talk to us and we will try to work it out.

On the reverse of this form is general information about how we protect your privacy. You can find full details about what we do with personal information in our privacy notice at workandincome.govt.nz/privacy

We'll share information to help identify and support you with transitional housing and some other needs.

To do this, we'll share:

- your name, client number, date of birth, gender and phone
- why we're referring you to a transitional housing provider
- the amount of financial assistance you get from us, including any Family Tax Credits we pay on behalf on Inland Revenue, and any other income you've told us about
- if you're on the Public Housing register, your status and ranking
- your specific housing needs, including people in your household, safety considerations, accessibility requirements, medical needs and if anyone needs addiction support
- other information you've shared with us that could help a transitional housing provider to provide or connect you with support services, such as budgeting or health services.

Written consent

By signing this form I:

- confirm I've read and understood this form (or had it explained to me)
- understand what you do with my personal information and how you protect my privacy
- understand the type of information you'll share about me and why
- consent to my information being shared for the purpose of transitional housing, and my consent will end when I'm no longer receiving a transitional housing service
- understand I can withdraw my consent at any time by contacting the Ministry of Social Development or the transitional housing provider I'm working with.

Client number

First and middle names

Surname or family name

Date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Phone

Client's signature

Day Month Year

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Verbal consent

This information and how MSD shares it has been explained to the client.

Staff member's name

Day Month Year

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Staff member's signature

Hour Minute am or pm

Hour	Minute	am or pm
<input type="text"/>	<input type="text"/>	<input type="text"/>



How we protect your privacy



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Collecting your information

We collect your personal information, so we can provide income support, NZ Super or Veteran's Pension, Student Allowance, or Loans and connect you with employment, education and housing services. We do this under various Acts, which are all listed on our website at workandincome.govt.nz/privacy

- To help us do this, we collect information about your identity, your relevant history, and your eligibility for our services.
- We get this information directly from you, and we sometimes collect information about you from others, including other government agencies.
- You can choose not to give us your personal information, but we might not be able to help you if you don't.

Using your information

We use the information you give us to make decisions about the best way to help you.

- These decisions may be about:
 - whether you're eligible for our services
 - running our operations and ensuring our services are effective
 - the services we'll provide in the future.

Sharing your information

Sometimes, we need to share your information outside our Ministry to reach our goal of helping New Zealanders to be safe, strong, and independent.

- To do this, we may share your information with:
 - prospective employers to help you find work
 - contracted service providers that help us to help you
 - health providers if we need your medical information to assess your eligibility
 - other government agencies when we have an agreement with them
 - some other governments if you may be eligible to get or are getting an overseas pension.
- We also share personal information when the law says we have to.

Respecting you and your information

We make sure we follow the Privacy Act to do what's right when we use your information.

- We treat you and your information with respect, by acting responsibly and being ethical.
- We make sure any technology we use meets strict security standards so it keeps your information safe.

Get in touch if you have a question

You have a right to ask to see your personal information, and to ask for it to be corrected if it's wrong.

- If you have a question or a complaint, please get in touch.
- You can find full details about what we do with personal information in our privacy notice at: workandincome.govt.nz/privacy